



Nacel Open Door
 380 Jackson Street, Ste. 200 St. Paul, MN 55101
 Phone: 800-622-3553 Fax: 651-686-9601

Travel Proposal Form

It is the student's responsibility to submit this form at least two weeks prior to the travel date. Student should follow up with coordinator regarding the approval of this travel. **Nacel Open Door reserves the right to reject any travel proposal.**

1. Student Name: _____
2. Home Country: _____
3. Host Family Name: _____
4. Nacel Open Door Coordinator and/or Local Representative: _____
5. Travel Destination and Purpose of the Trip: _____

6. Dates of Trip: _____

7. Will you be traveling with your Host Family? _____

8. If you are NOT traveling with your Host Family, what is the name, address and telephone number of the adult person with whom you will be staying? (Nacel Open Door students can only stay with approved families when they travel):

Name _____

Address _____

Phone _____

9. How do you know this person? _____

The adult listed above must complete the *Independent Party Receiving Acceptance Form* and return it to the Nacel Open Door office. The Host Family must also sign the *Host Family Permission Form* if they are NOT traveling with the student.

10. Please give us the Name, Telephone Number, and Address of another adult we can contact who will know your whereabouts while you are traveling:

Name _____

Address _____

Phone _____

11. How will you be traveling? (Students are not allowed to travel without an adult on busses or trains):

12. If you are flying, how will you get to the airport?: _____

13. If you are traveling by car, who will be driving? (Nacel Open Door students may not ride in a car driven by anyone under 25 years of age) _____

14. Additional Information about the proposed travel: _____

15. Will you miss school for this trip? _____

IF YOU WILL MISS SCHOOL: I have spoken to _____ at my school, and he/she has given me permission to be absent from school. She/he can be reached at telephone number: _____.

Student signature: _____